

**MINUTES OF PRE-BID MEETING HELD ON THE 19th APRIL, 2021 REGRADING TENDER
OF “HIRING OF VEHICLE FOR SICOM OFFICE”**

The pre-bid meeting for tender of “Hiring of Vehicles for SICOM office” was held on the 19th April, 2021 at 1100 hrs through video conference. The meeting was attended by the SICOM officials and representative of M/s Rana Travels.

Name of the Packages/ Ref. No

- (i) “Hiring of Vehicles for SICOM office” – Ref No SICOM/2021-22/Non-Consultancy/2

Name of the officials who participated:

From Purchaser:

1. C.A Shri Mohit Gupta, Sr. Accountant, SICOM
2. Shri Mahesh Rana, Procurement Consultant, SICOM
3. Shri Vishal Chaudhary, Procurement Consultant, SICOM

From Prospective Bidders:

1. Shri Surender Rana, M/s Rana Travels

Opening Remarks

SICOM welcomed the prospective bidder on behalf of the Project and explained the background and context of the bid. Thereafter, the essential points pertaining to the present bid were explained in detail and then the meeting was opened for clarifications.

Table No. 1

S. No.	Gist of Query from Bidders	Clarification by SICOM
1	Bidder requested that they do not have completion certificates available for contracts of Government organizations as the contract is not over yet.	SICOM clarified that the bidder can submit the work order / LOA of the relevant work to ascertain their eligibility. In the meantime, they may apply to their client regarding their satisfactory performance of work awarded to them for the period specified in the tender document, which may be submitted by them on the official mail ID of SICOM provided in the tender document.
2	The bidder asked for clarification on the model of cars which need to be provided to carry out the work.	SICOM clarified that the vehicles required should be purchased on or after April 2020

The meeting was closed with vote of thanks.